

CIRCULAR

As per communication from Government of Meghalaya vide letter No. EKH/COVID/HCW/2020/6095-6102 dtd 12th Feb 2021, it is requested to all the staff of NEIGRIHMS to take the vaccination of Covid -19.

New recruitments and staff whose names have not been uploaded on CoWIN app earlier due to any reason should also contact Mr. Jim to furnish the details for vaccination preferably before 16th Feb 2021, 3:00 PM.

A sensitization meeting has been organized to clarify the doubts, fears or any issue regarding the vaccine at **NEIGRIHMS Auditorium on the 15th Feb 2021 at 12 Noon.**

All the staffs of NEIGRIHMS who have not yet taken the Covid -19 vaccination, are requested to attend the same without fail. Other staffs who have taken the vaccine are also requested to attend the same if they have any doubts.

All HOD/Incharge/section heads are hereby requested to submit the names and contact numbers of the staff who are not willing to take the vaccination along with reason to the office of the undersigned on or before 17th Feb 2021 in the prescribed format below at the earliest:-

Name of the Department				
Sl. No	Name of the staff	Contact Number	Reasons for not taking vaccine	Signature
1.				
2.				
3.				

Kindly treat this as an urgent matter

(Prof. S. Chakraborty)
Medical Superintendent,
NEIGRIHMS.

Copy to:-

- All HODs/ HOD I/cs/ Section Heads, NEIGRIHMS for information & necessary action
- PS to Deputy Director (Admn), NEIGRIHMS for information with a request to kindly arrange for uploading in the Institute website
- PA to the Director, NEIGRIHMS for favour of information of the Director
- Office copy

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J. P.
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(Prof. S. Chakraborty)
Medical Superintendent,
NEIGRIHMS.